

## **PUBLIC HEALTH SOLUTIONS District Health Department**

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**Board of Health**

**August 17, 2023**

***Board Members in Attendance:***

Larry Cerny	Janet Henning	Judy Henning	Stephanie Knight
Mark Schoenrock	Don Schuller		

***Board Members Absent:***

Dr. Josue Gutierrez	Dr. Bruce Kennedy	Richard Koch	Christy Lucking
Tim Pickering			

***Staff Members in Attendance:***

Kim Showalter, Director; Sonya Williamson, Fiscal Administrator; Debra L. Wendelin, Administrative Program Assistant

***Call to Order:***

The meeting was called to order at 8:30 a.m. by President Mark Schoenrock. Notice of the meeting was given in advance thereof by posting required by law.

***Approval of Agenda:***

Meeting agenda was reviewed. Motion to approve the agenda by Janet Henning, seconded by Don Schuller. All ayes, motion #1 carried.

***Approval of Minutes:***

Previous meeting minutes were emailed before the meeting. Motion to approve the minutes by Stephanie Knight, seconded by Don Schuller. All ayes, motion #2 carried.

***Financial Reports: Acceptance:***

Sonya Williamson presented on the Financial Reports. The Profit & Loss Budget vs. Actual (FY23-24) reflects new budget figures for this year. One item to mention is the Custom Transaction Report includes checks from May to July. Check #18567 in the amount of \$153,456.72 to Saline Medical Leasing is to pay in full an eight-year lease on additional space within the building to house our THRIVE wellness clinic. We completed this payment before the end of our fiscal year on June 30 and received infrastructure reimbursement funds through American Rescue Plan Act (ARPA) dollars. A new cooler was purchased for the immunization clinic. A payment to Dana F. Cole & Company, LLP is for last year's fiscal audit. This year's audit will take place on August 28. We are working with Kidwell to upgrade our door entry security system. A percentage of the cost was put down for Kidwell to order materials to begin the process. We will add the door entry security system to our new THRIVE clinic area. The new system will be paid using ARPA infrastructure funds. President Mark Schoenrock asked for further clarification on line item #30414 on the Profit & Loss Budget vs. Actual (FY23-24) report at 62.7%. Funding was awarded to each health department to use through ARPA for infrastructure. These funds need to be expended before December, 2024. Once we outfit the wellness clinic, we will delete a large percentage of these funds. Motion to approve financial reports by Janet Henning, seconded by Larry Cerny. All ayes, motion #3 carried.

***Open Public Hearing for FY 23-24 Budget:***

Motion to open the Public Hearing for FY 23-24 Budget by Judy Henning, seconded by Janet Henning. All ayes, motion #4 carried. We are very close to our 50% allowed cash reserve limit before we are put into a new category as directed by the Nebraska Legislature. This percentage will decrease as we use funds to support our THRIVE clinic. Larry Cerny wondered if we are receiving interest on these reserve funds and if we should look at investing a portion into an account, such as a Certificate of Deposit, that

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would earn us a higher rate of return. We know that these reserve funds could sustain our health department base structure should we lose funding to cover us. On the FY2023-24 Funding Receipts report we are no longer receiving health equity funding that had been coming to us through the Center for Disease Control (CDC). COVID-19 Immunization Grant funding is down from \$468,900 in FY22-23 to \$155,820.50. We know at this time we will receive that same amount next year. The HFA program received reimbursement for a specific program, working with families in the child welfare system. As this was our first year receiving this reimbursement, it is difficult to project for next year. Mini Grant/Contracts in the amount of \$60,000.00 is comprised primarily from the Community Access to Coordinated Health Care (CATCH) grant and United Healthcare (UHC) funding. Kim mentioned that Total Personnel shows an increase reflective of a cost of living and salary range adjustment. President Mark Schoenrock requested that Kim keep the Board of Health posted on retention within the department to avoid a revolving door whereby we lose employees. Motion to close the Public Hearing for FY 23-23 Budget by Judy Henning, seconded by Janet Henning. All ayes, motion #5 carried. A motion to approve the FY 23-24 Budget as presented to the Board of Health by Larry Cerny, seconded by Judy Henning. All ayes, motion #6 carried.

### ***Director's Report:***

Kim has been in conversation with Don Schuller and Erich Tiemann in regards to the open Board of Health position for a spirited person from Gage County. Kim will follow-up with her conversation with Dr. Eric Brandt, veterinarian and owner of the Beatrice Animal Hospital. Other suggested candidates to consider are Dr. Amanda McKinney, Beatrice Community Hospital, and previous Board of Health member John Hill. Kim indicated to Board members that she hopes to have this taken care of before their September meeting.

We have two critical staff openings at this time to support activities at our THRIVE wellness center. We are looking for a surveillance nurse to assist with health wellness services at the center as well as a bilingual Community Health Worker (CHW). Currently DHHS is handing our surveillance for us.

A new dental coordinator starts Monday.

Carmen Chinchilla Gutierrez is meeting with key staff to begin policy writing for our department.

Our clinical team and School Kids Immunization Program (SKIP) flu team are busy gearing up for flu shot clinics.

Kim will begin her annual rotation to each county Board meeting to highlight what our department is doing in their district.

Kim thanked Board members for their investment in her to become certified in CliftonStrengths. Kim has done several workshops with staff which have been very beneficial. Kim will be presenting CliftonStrengths workshops at a couple conferences in the upcoming year.

We will reinstate program presentations at our next Board of Health meeting in September.

At our meeting in September Kim will give Board members a tour of our new wellness center.

The Community Health Summit is September 20 in Geneva at the fairgrounds. Invitations will be sent to everyone in the district to attend to talk about the final Community Health Assessment (CHA) and set health priorities for the next three to five years.

Kim discussed changes in Nebraska leadership.

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Kim shared with the Board an active tuberculosis (TB) case we are monitoring in Gage County.

**Open Forum:**

Stephanie Knight wanted to thank Public Health Solutions for their work in providing Parent-Child Interaction Therapy (PCIT) training and setting up a room in the Fillmore County Hospital. The program has made an incredible impact on parents as they learn how to interact with their child. Kim suggested that Megan could share more about the program during our annual visit to county Board of Commissioners meetings.

**The next Board of Health Meeting is Thursday, September 21, 2023, at 8:30 a.m. in Crete, NE**

Being no further business, the meeting was declared adjourned.

Debra L. Wendelin  
Administrative Program Assistant

**Board Members Roll Call & Roll Call Votes**

Meeting Date: 08-17-2023

		<b>MOTIONS</b>																			
<b>Board Members</b>		<b>Roll Call</b>		<b>1</b>		<b>2</b>		<b>3</b>		<b>4</b>		<b>5</b>		<b>6</b>		<b>7</b>		<b>8</b>		<b>9</b>	
	ent	ent	a	y	a	y	a	y	a	y	a	y	a	y	a	y	a	y	a	y	